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2nd March 2021

Dear Parents/Carers,

Good morning, we are all looking forward to welcoming back all of the children to school next Monday, the 8th March. We are following the guidance issued by the Department for Education and I would like to reassure you that we will be doing all we can to ensure that school is safe for your children to return next week. I am writing to you today to explain the procedures that we have put in place when school reopens.

Each morning, the gate will be open from 8.30am to 8.50am. If you are anxious about large crowds, bring your child to school nearer to 8.50am. There will be lots of staff outside, ready to welcome your children back to school and guide them to the correct entrance point. Attendance for all pupils is mandatory from the 8th March. Your child must come to school, any children arriving after 8.50am will be marked as late. You must let us know if anyone in your household starts to display symptoms of coronavirus.

Your child **does not** need to wear a face covering in school.

Breakfast Club for the children who normally attend will begin from the 8th March.

At the end of the school day, we will again be finishing the school day in Waves from 3.00pm.

Waves	Monday-Thursday	Friday
Wave 1-Years 6, 5 and siblings	3.00pm	12.10pm
Wave 2-Years 4,3 and siblings	3.10pm	12.20pm
Wave 3-Years 2,1, Reception and Nursery	3.20pm	12.30pm

Please follow the instructions below:

To avoid overcrowding, please ensure that you arrive at the allocated time to collect your children.

*A face covering or mask **must be worn** when on the school site.*

Only one adult per family will be allowed on site to collect your children.

Follow the one-way system through the playground, collecting oldest children first.

Please ensure that you have informed school if someone new is collecting your child. Your child will not be allowed to go if we have not been told beforehand.

We will continue with enhanced cleaning procedures in school and the children will be given regular reminders and opportunities to wash/sanitise their hands. They will remain in class bubbles for all lessons.

Playtime and lunchtimes will be staggered, the children will be in year group bubbles, as the children will be outside there is very low likelihood of Coronavirus infection taking place. At lunchtime, the children will have the option of a hot meal or sandwiches, which they will choose at the start of each day.

From Monday, children **must** wear school uniform and black school shoes. All stationary and equipment will be provided in the classroom, your child does not need to bring anything from home with the exception of a water bottle. For PE lessons, children can wear their trainers to school on that day. For all other days, the children **must** wear black school shoes.

Thank you for your ongoing support. The schools risk assessment can be found on the school website. All enquiries to the school office should be made by email or phone.

If you have any questions or concerns, please do not hesitate to contact Ms Burgess or I.

Yours Sincerely

K. Holmes

Mr K Holmes
Headteacher
Bordesley Green Primary School